

# Application Form

## Part 1

### **Position Applied for: LGBTQIA+ Link Worker**

Please complete all sections of the form in black ink or type directly into the boxes. Application forms that are not completed in full will be rejected. CVs are not accepted.

**You must return part's 1 and 2 of our application form to be considered for this vacancy.**

### **Please return applications to:**

**EMAIL:** [hr@northumberlandpride.org.uk](mailto:hr@northumberlandpride.org.uk) **Subject:** Recruitment, Job Title  
**POST:** Private and Confidential, Recruitment, Pride Action North, Ashington Workspace, Lintonville Parkway, Ashington, Northumberland, NE63 9JZ. *Applications sent via post much reach us by the closing date advised or will be rejected.*

The text within this document is at least size 14, headings size 16 and in font Arial.

Pride Action North is a Disability Confident (Committed) employer. If you require this form or any information associated with this vacancy in large print, please email us at [hr@northumberlandpride.org.uk](mailto:hr@northumberlandpride.org.uk).

Your data is processed in compliance with the Data Protection Act 2018 (sometimes referred to as GDPR). We will use the information you provide as part of vacancy selection and shortlisting. We will only use your information as part of your application to us. We will not share your information for any other purpose unless you have consented to this.

## Employment/Volunteering History

*Please list your most recent employer first. You should provide the past 5 years of employment, unpaid and volunteering history, including duties and responsibilities as bullet points. If you have had period's of unemployment, please include these.*

<b>Name and address of organisation</b>	
<b>Position held</b>	
<b>Dates (from/to)</b>	
<b>Duties and responsibilities</b>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> <li>•</li> </ul>
<b>Reason for leaving (if applicable)</b>	

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<b>Reason for leaving (if applicable)</b>	

**\*copy and paste additional boxes if required**

## **Personal Statement**

*Please use the space below to explain how you meet the essential and desirable criteria on the person specification.*

*You can use paid, unpaid, voluntary and other experiences to demonstrate how you meet the criteria by giving examples. We suggest using the STAR format (Situation, Task, Action, Result).*

*There is a limit of 750 words per application. If you go over this word limit, we will only assess the first 750 words, this is because of the volume of applications we receive.*

*If you complete this form by hand, you can use separate sheets if you require more space. Make sure you add your name onto each sheet including the position you are applying for.*

