



# Annual Grant Aid Application 2024-25

Name of Organisation Ashington Community Woodlands parkrun	Contact Name [Redacted]
	Position [Redacted]
Address for correspondence: [Redacted]	Preferred contact for Grant Aid correspondence Letter ( ) Telephone (✓) Email (✓)
	Bank Details:

Please tick to show you have read and understood the **Data Protection Statement** in the attached guidelines (✓)

What is the status of your organisation? (Please tick)

- |                        |                            |                           |
|------------------------|----------------------------|---------------------------|
| Registered Charity (✓) | Voluntary Organisation (✓) | Company ( )               |
| Community Group (✓)    | Tenants' Association ( )   | Other, please specify (✓) |

Please give a brief description of your group/organisation, and your priorities for the current year:

Ashington parkrun is a free, weekly 5k event held every Saturday morning at 9am in the Community Woods. Our event is inclusive to all and we cater for people of all abilities. We welcome walkers, runners, volunteers and spectators as well as people with disabilities. The emphasis on our parkrun is fun, socialisation and health improvement.

Since our first event in July 2023 we have hosted 70 events and seen 4500 finishers as well as affording 229 volunteer opportunities.

We have very close links with the NHS. Lintonville Surgery is an official parkrun practice and the GPs and practice staff can socially prescribe parkrun to their patients to improve physical fitness, mental health and socialisation.

Our goals/priorities for this year are to improve our equipment so that we can enhance our event delivery. We are also endeavoring to grow our participation and expand awareness of our event throughout the local community and beyond.

**Please include the following with your application:**

- ✓ Your constitution or governing document.
- ✓ Up-to-date financial information, including latest accounts and bank statement.
- ✓ A set a basic core policies:

- ✓ Health & Safety
- ✓ Equality and Diversity
- ✓ Safeguarding
- ✓ Data Protection and GDPR
- ✓ Risk Management
- ✓ Complaints Procedure

All our policies can be found  
at: -  
[volunteer.parkrun.com/hc/en-us](http://volunteer.parkrun.com/hc/en-us)  
See e-mail for individual policies  
requested.

**Does your organisation work in partnership with any other organisations?** (Yes/No (please circle))

If yes, please give details below:

Parkrun Global (Charity).  
Parkrun UK Ltd  
(see e-mail for explanation).

**Please provide details of membership/users:**

Number of Members/Users? We have a core team of around 15 volunteers	Do members/users pay a subscription fee? Yes/No (please circle) No	Subscription Fee? n/a
Number of paid employees (if any)? None	Number of volunteers? 15 - 20 volunteers each week.	

**What percentage of members/users live in the Ashington?**

Approximately 70%.

If the above is difficult to quantify, please use this space to tell us how your organisation serves the residents of Ashington or contributes towards the wellbeing of the town and residents.

Most of the core volunteer team live in Ashington and the surrounding area.

It is hard to quantify how many participants live in Ashington but many do and we also get visitors from all over the North East and further afield.

We regularly have 50-100 participants each week including those who have been referred from the GP surgery. We would like to grow our numbers going forward.

Amount of Grant Aid requested | £ 480.00

Grant Aid can be awarded for specific projects, 'start-up' costs or maintenance/running costs (see Grant Aid Guidelines). Please give full details of the purpose of your Grant Aid application (continue on a separate sheet if necessary):

Each parkrun is supplied with a basic kit in order to operate. This includes high viz volunteer bibs, direction signs, defibrillator etc. The standard finish funnel we were given is not suitable for our finish. We have stakes and our finish is on concrete on the stone circle. We are currently using old traffic cones acquired from the tip. Vandals have attempted to burn them and they look really shabby. We would really appreciate some funds to obtain more professional posts and chains. It would showcase our lovely event and indeed Ashington in a much better light, especially when we get visitors. The Friends of the Woods are now letting us use their storage facilities so any new kit can now be stored safely.

We would also benefit from some walkie talkies to improve communications between marshals during the event. This will enhance our response time and improve safety should we have a medical emergency or need to deploy the defibrillator

Finally our volunteers turn out in all kinds of adverse weather and we'd welcome some large golf style umbrellas to keep folks dry.

Costs of the above:

2 x plastic Posts + chains £249.58

1 x quad pack walkie talkies £141.95

5 x large umbrellas £84.95

TOTAL - £476.48

Funding must be spent in the financial year for which it is allocated (unless it is for a long-term project).

Please use the space below to show money you have available, and any expected fundraising or grants, even if this has not been confirmed or received. The Council would like to see examples of seeking funding from sources outside of the Town Council.

Bernicia Housing - £2,000 (start up fees, 2023)  
 Northumberland NITS Foundation Trust - £2000 (start up fees 2023)  
 Ashington Hirst Running Club - £50 (Donation, 2024)

**PLEASE COMPLETE THE REQUIRED INFORMATION BELOW:**

Funding currently in hand:		Planned fundraising in 2024-25 with estimate of income:		Anticipated Income/Expenditure in 2024-25
Donation Pot:	£ 50	* See below	£	Income
	£		£	£
	£		£	Expenditure
	£		£	£

Grants are paid after the meeting at which they are agreed, and will, if over £5,000, be paid in instalments. Grants can also be off-set against purchases and as a result save any VAT as the Council can reclaim VAT if we directly purchase the vatable item and the cost is within the award agreed. If you think this would be applicable, please speak to us directly.

**Please attach a copy of your latest financial statement together with a copy of your most recent bank statement for each bank account your organisation maintains.**

**UNRESTRICTED BALANCES MAY BE TAKEN INTO ACCOUNT WHEN AGREEING AWARDS**

**DECLARATION**

- ✓ I confirm that to the best of my knowledge and belief, all the information in this application is true and correct.
- ✓ I agree to any disclosure or exchange of information about this application which Ashington Town Council deem appropriate for the administration, evaluation, monitoring, and publicising of Grant Aid.
- ✓ I understand that acceptance of this application by Ashington Town Council does not in any way signify that the organisation is eligible to, or will receive Grant Aid, or that if successful Grant Aid will be automatically renewed each year.
- ✓ I have included the documents and policies required.
- ✓ I understand the requirement to deliver a presentation for applications over £3,000.
- ✓ I understand that awards over £5,000 will be paid in instalments, and I will be expected to provide reports throughout the year.
- ✓ I have included an up-to-date Financial Statement and copies of bank statements.
- ✓ I understand that the Council will *freeze* or *withdraw* funding or *reject* future applications if Grant Aid conditions are not met and/or there is evidence of unlawful activity, malpractice, or other behaviour that the Council deems improper.
- ✓ I agree to verify that Grant Aid has been spent for the intended purpose, in advance of the Grant Aid cycle for 2024/25 (beginning April 2024).
- ✓ I agree to inform the council of any significant changes to the membership or running of the organisation.

Signed Jacqueline Prouse	Print name JACQUELINE PROUSE	Date 28/01/2025
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\* We rely on public donations and grants. Parkrun do not allow us to fundraise via fundraising platforms. They do not allow any kind of cash handling at events.

**FOR OFFICE USE ONLY**

Date application received	Application successful? Yes/No	Proposed Award £
Any additional information requested:		