



Ashington Town Council
Town Hall, 65 Station Road
Ashington
Northumberland
NE63 8RX

4th November 2024

To all members of the Personnel Committee

You are hereby summoned to attend a meeting of the **PERSONNEL COMMITTEE**, being held in the **Council Chamber, Town Hall, Ashington, NE63 8RX, on Tuesday 12th November 2024, at 5:00pm.**

The agenda for the meeting is set out below, along with associated papers. If you have any questions about any of the items on the agenda, please contact the office.

Sarah Eden
Executive Officer/RFO

Members of the Committee; Chair, and Vice Chair of Council, Chair and Vice Chair of FGS Committee, Chair and Vice Chair of Climate Change & Environment Committee (6)

AGENDA

1. WELCOME BY THE CHAIR

The Chair to open the meeting.

2. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

3. DISCLOSURE OF INTERESTS

To receive any declarations of disclosable pecuniary interests and other interests in items on the agenda as required by the Code of Conduct for Members and by the Localism Act 2011.

4. DISPENSATIONS

To receive and consider any dispensations.

5. DRAFT MINUTES OF PERSONNEL COMMITTEE MEETING HELD ON 23rd JULY 2024

To approve the minutes as a true record (enc)ⁱ *These minutes have been shared in draft in accordance with proper practice.*

Tel: (01670) 624521

E-mail: sarah.eden@ashingtontowncouncil.gov.uk

Website: www.ashingtontowncouncil.gov.uk

<https://www.facebook.com/ashingtontowncouncil>

<https://www.instagram.com/ashingtontc/>

6. EXCLUSION OF PRESS AND PUBLIC

Members are invited to consider passing the following resolution:

That the press and public be excluded from the meeting during consideration of the following items, permitted under Section 1 (2) LGA 1960, due to the confidential nature of the business being transacted.

7. REMUNERATION

a) NJC Pay Deal, backdated to April 2024

To receive revised pay scales in accordance with the National Joint Council (NJC) for Local Government Services for rates of pay applicable from 1st April 2024 to 31st March 2025, and note all staff have received confirmation and will receive backdated salary in December (enc)ⁱⁱ

b) Salary Scale Progression

To review the salary progression of staff currently on the NJC salary scale, who are still within their respective scales and subject to automatic annual increments based on satisfactory performance. The Committee will confirm ongoing progression in line with current NJC guidelines, effective 1st April 2025 (enc)ⁱⁱⁱ

c) Salary Scale Progression

To review the salary progression of staff currently on the NJC salary scale, who have reached the maximum point in the current NJC salary scale, with progression previously automatic based on satisfactory performance. The Committee will consider options for a new salary scale or adjustments as appropriate, and make a recommendation to Full Council (enc)^{iv}

8. PENSION POLICY

To consider the policy and agree a recommendation to Full Council (enc)^v

ENCLOSURES

ⁱ Draft Minutes of the meeting held on 23rd July 2024

ⁱⁱ P&C National Joint Council (NJC) Pay Rates applicable from 1st April 2024 to 31st March 2025

ⁱⁱⁱ P&C Report

^{iv} P&C Report

^v P&C Draft Pension Policy