



Ashington Town Council
Town Hall, 65 Station Road
Ashington, Northumberland
NE63 8RU

2nd December 2024

To All members of the Council

You are hereby summoned to attend a meeting of the **FINANCE & GENERAL SERVICE COMMITTEE MEETING**, in **THE COUNCIL CHAMBER, 65 STATION ROAD, NE63 8RU**, on **Tuesday 10th December 2024 at 6:00pm**.

The agenda for the meeting is set out below, along with associated papers. If you have any questions about any of the items on the agenda, please contact the office.

The meeting is open to the press and public. As per the agenda and our standing orders, any resident wishing to speak should contact us prior to the meeting, before 5pm on Monday 9th December.

Sarah Eden
Executive Office/RFO

AGENDA

1. WELCOME BY THE CHAIR

2. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

3. DISCLOSURE OF INTERESTS

To receive any declarations of disclosable pecuniary interests and other interests in items on the agenda as required by the Code of Conduct for Members and by the Localism Act 2011.

Members are also reminded that they need to regularly review their declarations of interest forms and ensure they remain up to date.

4. DISPENSATIONS

To receive and consider any dispensations.

5. PUBLIC PARTICIPATION

The Chair to receive any items put forward by members of the public and to put questions to or draw relevant matters to the attention of the Council. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

Please email/telephone the office with questions on items on the agenda no later than 5.00pm on Monday 9th December 2024.

6. MINUTES OF LAST MEETING

To receive and sign as a true record, the minutes of the meeting held on Tuesday 12th November 2024 (enc)ⁱ

7. CLERK AND OFFICER UPDATES

To receive an update on items actioned since the previous meeting (to follow)ⁱⁱ

8. BUDGET AND EXPENDITURE 2024/25

a) Updated Budget Report

To receive updated budget and expenditure report (enc)ⁱⁱⁱ

b) Accounts Paid and to be Paid (including Bank Reconciliation)

To receive a schedule of accounts paid and to be paid; to endorse those accounts paid and agree those to be paid, since 31st October 2024 (enc)^{iv}

c) Budget Consultation Reminder: Opportunity for Input

To be reminded of the informal pre-budget discussion being held on Tuesday 17th December, this will be the last opportunity for members to present budget ideas, prior to a formal recommendation being agreed at the FGS Meeting on Tuesday 14th January 2025, and Full Council agreement on Tuesday 28th January 2025.

9. CLOSED CIRCUIT TELEVISION (CCTV)

To receive and note the report of the meeting held on 4th December 2024, and address any questions (to follow)^v

10. ALLOTMENT LIAISON GROUP (Placed on the agenda by Cllr John Tully)

a) Allotment Liaison Group Terms of Reference

To receive and agree terms of reference for an Allotment Liaison Group to meet twice a year to consult on rent and capital spending plans (enc)^{vi}

b) Council Representatives

To agree those Council representatives who will make up the Allotment Liaison Group.

11. ENVIRONMENTAL ENHANCEMENTS – HAYDON WARD

To receive a proposal from Haydon Ward Cllrs for works to 'Doves Corner' the area off the roundabout (Newbiggin Road/North Seaton Road) for work from their £7,820 Environmental Enhancement budget heading (£5k c/f from 23/24), and to agree to delegate to the Assets & Development Manager to place orders and oversee work (enc)^{vii} *This land is owned by Northumberland County Council*

12. ENVIRONMENTAL ENHANCEMENTS – SEATON WARD

To receive a proposal from Seaton Ward Cllrs for replacement fencing works from their £6,186 Environmental Enhancement budget heading (£2,186k c/f from 23/24), and to agree to delegate to the Assets & Development Manager to place order and oversee work (enc)^{viii} *This land is owned by Northumberland County Council*

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13. DATE, TIME AND VENUE FOR THE NEXT MEETING

Tuesday 14th January 2025, 6:00pm, Council Chamber.

ENCLOSURES

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- i Draft Minutes of the Finance and General Services Committee, 12th November 2024
 - ii Clerk and Officer Update, December 2024 (to be further updated/tabled)
 - iii Updated Budget and Expenditure Report 2024/25 (December)
 - iv Schedule of Accounts paid/to be paid
 - v CCTV Meeting, 4th December 2024 (to follow)
 - vi Draft Terms of Reference – Allotment Liaison Group
 - vii Environmental Enhancements – Haydon Ward
 - viii Environmental Enhancements – Seaton Ward

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