



Ashington Town Council
Town Hall, 65 Station Road
Ashington, Northumberland
NE63 8RU

4th November 2024

To All members of the Council

You are hereby summoned to attend a meeting of the **FINANCE & GENERAL SERVICE COMMITTEE MEETING**, in **THE COUNCIL CHAMBER, 65 STATION ROAD, NE63 8RU**, on **Tuesday 12th November 2024 at 6:00pm**.

The agenda for the meeting is set out below, along with associated papers. If you have any questions about any of the items on the agenda, please contact the office.

The meeting is open to the press and public. As per the agenda and our standing orders, any resident wishing to speak should contact us prior to the meeting.

Sarah Eden
Executive Office/RFO

AGENDA

1. WELCOME BY THE CHAIR

2. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

3. DISCLOSURE OF INTERESTS

To receive any declarations of disclosable pecuniary interests and other interests in items on the agenda as required by the Code of Conduct for Members and by the Localism Act 2011.

Members are also reminded that they need to regularly review their declarations of interest forms and ensure they remain up to date.

4. DISPENSATIONS

To receive and consider any dispensations.

5. PUBLIC PARTICIPATION

The Chair to receive any items put forward by members of the public and to put questions to or draw relevant matters to the attention of the Council. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

Tel: (01670) 624521

E-mail: sarah.eden@ashingtontowncouncil.gov.uk

Website: www.ashingtontowncouncil.gov.uk

<https://www.facebook.com/ashingtontowncouncil>

<https://www.instagram.com/ashingtontc/>

Please email/telephone the office with questions on items on the agenda no later than 5.00pm on Monday 11th November 2024.

6. MINUTES OF LAST MEETING

To receive and sign as a true record, the minutes of the meeting held on Tuesday 8th October 2024 (enc)ⁱ

7. CLERK AND OFFICER UPDATES

To receive an update on items actioned since the previous meeting (to follow)ⁱⁱ

8. ASHINGTON & DISTRICT MALE VOICE CHOIR (Choir Members in attendance)

To receive information relating to the forthcoming project that is 'The Ashington Song'.

9. BUDGET AND EXPENDITURE 2024/25

a) Updated Budget Report

To receive updated budget and expenditure report (enc)ⁱⁱⁱ

b) Underspend/Balances

To consider and agree the treatment of any underspend or uncommitted budget from the current financial year, with a recommendation to transfer these funds into Council balances, unless otherwise agreed to carry forward specific expenditure (enc)^{iv}

c) Accounts Paid and to be Paid (including Bank Reconciliation)

To receive a schedule of accounts paid and to be paid; to endorse those accounts paid and agree those to be paid, since 21st September 2024 (enc)^v

10. GOVERNANCE

To agree a Cllr who will be responsible for undertaking routine checks (financial statements and accounting records) to ensure accounts are being kept properly (enc)^{vi}

11. CLOSED CIRCUIT TELEVISION (CCTV)

a) Meeting held 25th September 2024

To receive and note the report, and address any questions (enc)^{vii}

b) CCTV Policy

To receive draft policy and agree to adopt and share (enc)^{viii}

12. PUBLIC ACCESS DEFIBRILLATOR

To agree to purchase a further public access defibrillator, with funding from Central Ward Cllrs, to be installed on the Police building at the entrance to Ashington Community Woods, and the guardian being Ashington and Hirst Running Club. *Please note that this will be ordered at the same time as those already agreed at The Baldy Butcher, and Brightside, Ester Court, as well as the replacement for Seaton Hirst Veterans Institute.*

13. DATE, TIME AND VENUE FOR THE NEXT MEETING

Tuesday 10th December 2024, 6:00pm, Council Chamber.

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ENCLOSURES

- i Draft Minutes of the Finance and General Services Committee, 8th October 2024
- ii Clerk and Officer Update, November 2024 (to be further updated/tabled)
- iii Updated Budget and Expenditure Report 2024/25 (November)
- iv Underspend/Uncommitted Budget from The Current Financial Year
- v Schedule of Accounts paid/to be paid
- vi Routine Checks – IA requirement
- vii CCTV Meeting, 25th September 2024
- viii CCTV Policy, November 2024

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